



## GRANTS MANAGEMENT MEMORANDUM

2015-06

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**Date:** September 1, 2015

**To:** All California Governor's Office of Emergency Services (Cal OES) Homeland Security Grant Program (HSGP) and Non-Profit Security Grant Program (NSGP) Subrecipients

**From:** California Governor's Office of Emergency Services (Cal OES) Grants Management

**Subject:** Updated Financial Management Forms Workbook (FMFW)

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This message is to advise that there are two updates to the FY 2015 FMFW v1.15. The updated version is titled "FY 2015 FMFW v1.15a." The updates are as follows:

- Project Descriptions tab - The "Project Milestone & Justifications" column has been updated to reflect a 33-month milestone.
- Authorized Agent tab – The "Statement of Certification – Authorized Agent" has been updated.

The FY 2015 FMFW v1.15a will replace the current FY 2015 FMFW v1.15 and can be downloaded from the Cal OES website at:

<http://www.calema.ca.gov/cal-oes-divisions/grants-management/grants-processing-programs/homeland-security-grants-processing>

If you have already begun using the FY 2015 FMFW v1.15, you may choose to copy and paste the updated text from the FY 2015 FMFW v1.15a Project Descriptions and Authorized Agent tabs into your existing workbook.

For technical questions regarding the workbook, please contact Ed Allen at 916-845-8227, Edward.Allen@CalOES.ca.gov

Thank you,

Cal OES Grants Management