



**APPLICATION FORM**  
for the  
**HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) GRANT**

**Applicant / Project Information**

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Project Title: \_\_\_\_\_

Project Start Date: \_\_\_\_\_ Project End Date: \_\_\_\_\_

Project Manager Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Estimated Budget**

**HMEP Share:** \_\_\_\_\_  
**(Total Project Cost)**

**Cal OES Use Only**

**LEPC Region:** \_\_\_\_\_

**Project #:** \_\_\_\_\_

**Certification**

I certify that I have read and understand the Cal OES Grant Assurances contained in this HMEP Planning Subgrant Application Package, and that to the best of my knowledge the information contained in this application and supplemental information is correct and complete.

\_\_\_\_\_  
Print Name / Signature of Authorized Agent

\_\_\_\_\_  
Date

**Administrative Approvals**

\_\_\_\_\_  
Print Name / Signature of LEPC Region Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name / Signature of Cal OES LEPC Support Staff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name / Signature of Cal OES HMEP Grant Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name / Signature of Cal OES Hazardous Materials Section Manager

\_\_\_\_\_  
Date

## INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

<b>Field Name</b>	<b>Description of Information Required</b>
Applicant	Full name of the public agency applying for the grant.
Project Title	A brief title of the proposed project.
Project Start / End Dates	Anticipated start and end date of the proposed project.
Mailing Address	The address for correspondence and reimbursement checks.
Project Manager Name, Title, Phone, Email Address	The person in the agency who is responsible for the daily implementation of the project.
Estimated Budget	The amount of HMEP funds being requested, which represents the total project cost.
Authorized Agent Certification	Signature of person in the organization with the ultimate responsibility for the project and who has legal authority to commit funds on behalf of the applicant, as identified on the Designation Statement.
Administrative Approvals	<i>Leave Blank</i>